



**SIR JOHN DEANE'S
SIXTH FORM COLLEGE
1557**

22 March 2021

Dear Year 13 Students and Parents

Update

In managing the Teacher Assessed Grades process, we seek to be fair and balanced in all things. Do be assured that the College fully accepts that formal public examinations have been cancelled and as such the way in which tests will be planned will be to ensure a careful balance of fairness, wellbeing and the comfort provided by a sense of place and belonging.

I confirm that the tests planned for 19th and 20th April and 10th and 11th May will be organised as follows:

- Year 12 students will not be in College. This will allow us to create a quiet environment and minimise disruption.
- A two day timetable will ensure that students may complete their tests with reasonable spacing to ensure fairness.
- Tests will take place in the familiar setting of classrooms, the library and IT rooms and with their normal classroom teacher where possible.
- All examination arrangements will be carefully planned including extra time, standing desks and rest breaks for those students who have access arrangements.

In order to embed a sense of fairness and equal access to resources the College will ensure:

- All homework will focus on revision and preparation for the tests.
- Individual feedback will not be given but students should continue to ask questions and the teacher will answer these in class in order that all students may benefit.
- Teachers will not mark additional written work, but they will give feedback in class in order that all students may benefit.

- On 22nd and 23rd March all subjects will share the content structure for the test weeks.
- All support will be delivered in class in order that all students may benefit to the same extent.

The College's approach should ensure that students have a positive opportunity to complete tests in a supportive and well planned context.

It is our intention to share the grades for test week 1, completed during February, on Wednesday 31st March, ahead of the Easter holidays. I hope that you can appreciate that the standardisation and moderation of grades remain an essential and by necessity time consuming process to ensure fairness. Data will go onto both the Student ILP and the Parents Portal on 31st March. Supporting students at this time is important and I acknowledge that there is no more important role to offer support than parents. Further updates will be sent to you.

Should you have any questions please email tag@sjd.ac.uk.

Yours sincerely

A handwritten signature in black ink that reads "Stephanie Dean". The signature is written in a cursive, flowing style.

Stephanie Dean
Assistant Principal