



Applications 2026-27: How to submit results

The window for sending your results to us is open between 8am and 1pm on Thursday 20th August 2026.

Please make sure you have all your results available in suitable file formats before you start the process.

The most common file format will be a **clear** and **complete** photograph of your results. It is recommended that you take a photograph of your results slip(s) and save them somewhere accessible to the device you are using to log in and submit results.

Once logged in you will be presented with a 'pop-up' message as follows:

Submit Results

You can start submitting your results.

Make sure you have ALL your results available in suitable file formats (usually a photograph) before you start.

Start Submitting Results

Step 1

Check Details

Click Start Submitting Results to continue to Step 1 Check Details

Check your details are correct:

- Legal First Name
- Legal Last Name
- Date of Birth
- Contact Email address

You are unable to change any of these details at this stage, but **if any of the details are incorrect, please continue to submit your results so they can be considered before the 1pm deadline and email admissions@sjd.ac.uk to report any details which require updating.**

You place at Sir John Deane's Sixth Form College **may be at risk** if you delay submitting your results by the 1pm deadline (when the process will close).

Click Save & Next, followed by Confirm to continue to Step 2 Results Evidence:

Save & Next

I confirm all these details are correct

Confirm Edit

Step 2
Results Evidence

Read the information to ensure you have your results in a suitable format:

Results evidence

Please make sure the evidence you send is **clear** and contains your **full name** and **date of birth** so that we can identify you.

A photograph of your **full** results slip is usually sufficient.

Remember to include any results taken in **Year 10**.

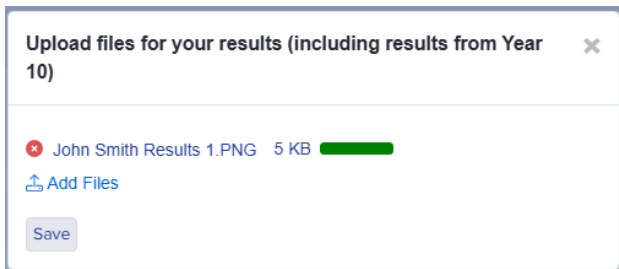
Please make sure **all subjects and grades** are clear and in focus so that we can determine your eligibility for a place at Sir John Deane's Sixth Form College.

Click the Add File icon:

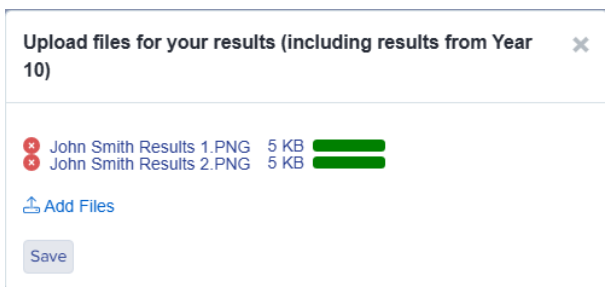


Select the file from the location where you have saved it on your device.

The file will appear with a green bar when it is ready to be saved:



If you want to add another file, click add file and select another file from the location where you have saved it on your device:



If you make a mistake and want to remove any of the files from the list, click the red delete button to the left of the file name:

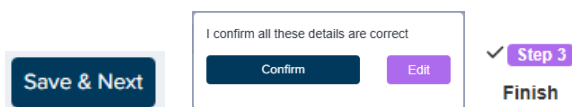


Click Save when you have added all the files that you wish to send:

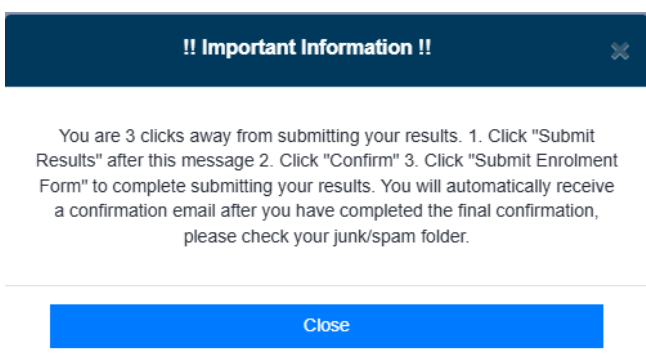


The files you have saved will appear at the bottom left of the screen above the Add File icon.

Click Save & Next, followed by Confirm to continue to Step 3 Finish:



Please read the information:



After Closing the message, Click Submit Results, followed by Confirm to continue to the final confirmation:

Submit Results

I confirm all these details are correct

Confirm

Edit

Click on Submit Enrolment Form to **complete** the Results Submission:

Enrolment form completed

Thank you for submitting your results.

We will be in contact [via email](#) **no later than 5pm on Saturday 22nd August 2026** with an update on your place for 2026-27.

Please **DO NOT** contact us before this time.

If we experience a problem with the results that have been submitted we will contact you.

Submit Enrolment Form

Edit Your Enrolment Form

In order to support the college with processing the large volume of data it will receive on Thursday 20th August, and to ensure decisions on places for 2026-27 can be made and communicated before 5pm on Saturday 22nd August, we kindly request that you refrain from contacting us about any non-urgent or essential information.